

Carolyn I. Hale, M.D.  
Joel A. James, PA-C  
5900 Inland Shores Way  
Suite 202  
Keizer, OR. 97303

We are pleased to welcome you as a new patient to our office. We feel honored that you have chosen us to participate in your health care, and we are eager to be of service.

Your first visit usually requires more time so please plan to be with us for one and a half hours. During this time we will have you arrive 15 minutes prior to your scheduled appointment time, this will allow for time to put your insurance information into our system. Please bring your insurance card with you because we will be taking a copy of it. One of our Medical Assistants will take you into an exam room and get a detailed medical history along with all your current medications. Please bring a list of your medications if needed. You will then see Dr. Carolyn Hale or Joel James, PA-C depending on whom you are scheduled with.

Please fill out all the forms and bring it to your appointment.

If you have any questions please call us at 503-463-6799, Monday through Friday from 8:15am to 5:00pm. Our phones are off between 12:00pm and 1:30pm and our lunch hour is 12:00pm to 1:00pm.

Thank you again for allowing us to participate in your health care.

Sincerely,  
Carolyn I. Hale, M.D.  
Joel A. James, PA-C